The Ohio State University
Wooster Campus
Business Training and Educational Services

The Supervisor’s Toolbox Certificate Program

REGISTRATION

When: Wednesdays, Sept 19 – Nov 7, 2018            Time: 1:00 PM – 5:00 PM
Where: Shisler Conference Center, on the OARDC campus, 1680 Madison Ave., Wooster, OH
Investment: $1295 – Includes all 8 sessions, participant materials, DiSC® assessment and individual report, Time Mastery assessment and individual report, and graduation lunch.

Registration Information

Name (PLEASE PRINT) ____________________________________________
Job Title & Company ________________________________________________
Company Address __________________________________________________
Company City, State & Zip __________________________________________
Cell Phone ___________________________ Email Address ____________________

What is the best way to contact you in case of a class cancellation?
☐ cell phone   ☐ email   ☐ other ____________________________

Method of Payment
☐ Check made payable to Ohio State University   ☐ Company PO # __________
☐ Credit card (We can only accept credit card information in person, by phone or by US mail.)

To request accommodations for a disability or for special dietary needs, please describe here: ________________________________

Refund Policy: A 100% refund less $50 processing fee, will be available only if Ohio State ATI is notified before Sept 1, 2018. No refund after this date. In the event of insufficient enrollment, it may be necessary to cancel a course. If so, you will be notified in advance and receive a full refund of fees.

All educational programs conducted by The Ohio State University College of Food, Agricultural, and Environmental Sciences are available to clientele on a nondiscriminatory basis without regard to race, color, creed, religion, sexual orientation, national origin, gender, age, disability, or Vietnam-era veteran status.

Effective January 1, 2014, The Ohio State University campuses are tobacco free.

Fax to: 330-287-7593   Mail to: Ohio State ATI
Business Training & Educational Services
Shisler Conference Center
1625 Wilson Road
Wooster, OH  44691

Phon/e: 330-287-7511   E-mail: Burkey.56@osu.edu