Buckeye Link Navigation to the Statement of Account.

1. Navigate to the Finances section
2. In the Outstanding Charges Box go to the *Term and select the current term
3. Click on “Statement of Account” – Take off pop-up blockers
Statement of Account

• Top Section is your OSU ID # and Enrollment Hours.

• The middle section are the charges: Tuition and Fees are grouped together.

• Housing charges are grouped together.

• Payments, Loans, Grants, Scholarships and adjustments are at the bottom of the statement and show as payments.

• The TERM BALANCE is the balance that you owe.

• Below the statement is important information. Please make sure and read.

Additional information regarding your account:
- Late fees are assessed after the due date listed above.
- Your account includes housing-related transactions. If you have questions, please contact University Housing online at http://housing.osu.edu, by email at housing@osu.edu, by phone at (614) 292-6296, or in person at 350 Morrill Tower.
- Refunds appear in the charges column to offset the credit balance which produced the refund.
- Get your refund tasted Sign up for direct deposit through the Direct Deposit task at buckeyeslink.osu.edu.
- Current term financial aid CANNOT be applied to a prior term balance. Past due balances must be paid in full.

IMPORTANT INFORMATION REGARDING YOUR ACCOUNT: Late fees are assessed after the due date listed above. Your account includes housing-related transactions. If you have questions, please contact University Housing online at http://housing.osu.edu, by email at housing@osu.edu, by phone at (614) 292-6296, or in person at 350 Morrill Tower. Refunds appear in the charges column to offset the credit balance which produced the refund. Get your refund tasted Sign up for direct deposit through the Direct Deposit task at buckeyeslink.osu.edu. Current term financial aid CANNOT be applied to a prior term balance. Past due balances must be paid in full.
Forms of Payment

- Electronic check through your Buckeye Link – No Charge
- Credit Card – See side note
- To mail a payment, please print a payment coupon from your Buckeye Link and/or include the student’s name and OSU ID # on the check. Please make checks out to The Ohio State University and allow 1-2 weeks for processing:
  
  Office of the University Bursar
  The Ohio State University
  PO Box 183248
  Columbus OH 43218-3248

- College Savings Plan: If your College Savings Account administrator does not transmit electronically, please provide them the following address to send payment:
  
  Office of the University Bursar – 529 Plan
  The Ohio State University
  PO Box 183248
  Columbus OH 43218-3248

Credit Card Payments

The Office of the University Bursar accepts MasterCard, Visa, Discover, and American Express for online payment of tuition and fees related charges. Students and guardians who choose to use this payment option will be charged a 2.75% non-refundable convenience fee by our vendor.

Please be aware that when paying by a credit card, any potential refunds may be credited back to the credit card. This includes any refunds generated from a financial aid disbursement, after a credit card payment is made. As a result, the use of gift cards, when making a payment, is discouraged.

Each item should include the student’s name and OSU ID number. We recommend contacting your College Savings Account administrator to begin the withdrawal process as soon as your statement of account is available for review.
Making your Payment

Prior to selecting the Make a Payment button, please ensure that your internet browser's pop-up blockers are disabled.

Click on the green MAKE A PAYMENT button.

https://admin.resources.osu.edu/student-information-system-sis/sis-my-buckeye-link-reference-guide/how-to-make-a-payment
OSU epayment site

4. Once the OSU ePayment Site appears, discover the locations you can select to Make a Payment.

5. Select a Make a payment button.
6. Confirm or change the amount to be paid in the Amount box.

7. Select the Continue button.
8. Select a Payment Method from the drop-down menu:

- Credit or debit card
- New bank account
- Foreign currency

Credit or debit card payments are made using CASHNet SMARTPAY. A non-refundable vendor fee will be added to each card transaction.
Once the transaction is approved, a receipt will appear and a confirmation will be sent to your guardian account e-mail address.

CASHNet ePayments are posted in real time. Guardians can see payments posted to their student’s account in the "Your Recent CASHNet Transactions" section and post to your My Buckeye Link on the same business day.