Fall 2019
Computer Courses
Increase Your Knowledge By Learning Practical Skills You'll Use Every Day
➢ September 6 – Basic Excel (9:00 a – 4:15p)
➢ September 20 – Intermediate Excel (9:00 a – 4:15p)
➢ October 18 – Advanced Excel (9:00 a – 4:15p)
➢ November 1 – Beginning Macros (8:00 a – 12:00 p)
➢ November 1 – Advanced Macros (1:00 p – 5:00 p)
➢ November 15 – Excel Functions & Formulas (8:00 a – 12:00 p)
➢ November 15 – Excel Pivot Tables & Vlookup (1:00 p – 5:00 p)
➢ November 22 – PowerPoint (9:00 a – 4:15p)
➢ December 13 – Basic Access (9:00 a – 4:15p)

Investment: $195 per course (courses on Nov 1st and Nov 15th are $99 each)

All courses are held on The Ohio State Wooster Campus

To register please visit: go.osu.edu/computertraining