Make a virtual ATI tutoring appointment

**Step 1:**
Click the blue "Schedule Appointment" button on your homepage.

**Step 2:**
Select **Tutoring** in the drop-down menu. Choose **ATI Tutoring**, then choose **ATI Online Peer Tutoring** and click "Next".
**Step 3:**

Choose the location **ATI Online Peer Tutoring** and then pick the course you want tutoring in (the list of courses is based on your course registration). Click **Next**.

**Step 4:**

Add details about your day and time availability. It is helpful to note multiple day and time combinations so you can be matched to the appropriate tutor. Add any other information you feel it is important for the scheduler to know.
Step 5:
Review the appointment request details and click the Send Request button.

Step 6:
Once you submit your appointment request, the tutoring coordinator, Penny Nemitz, will match you to an available tutor. She will send you an appointment notification once she has scheduled your appointment. The notification will include the date and time of the appointment, the name of the tutor (under Organizer) and a link to the tutor’s zoom waiting room. At the scheduled day and time, click the link and wait for the tutor to start your appointment.

Questions? Email nemitz.7@osu.edu!