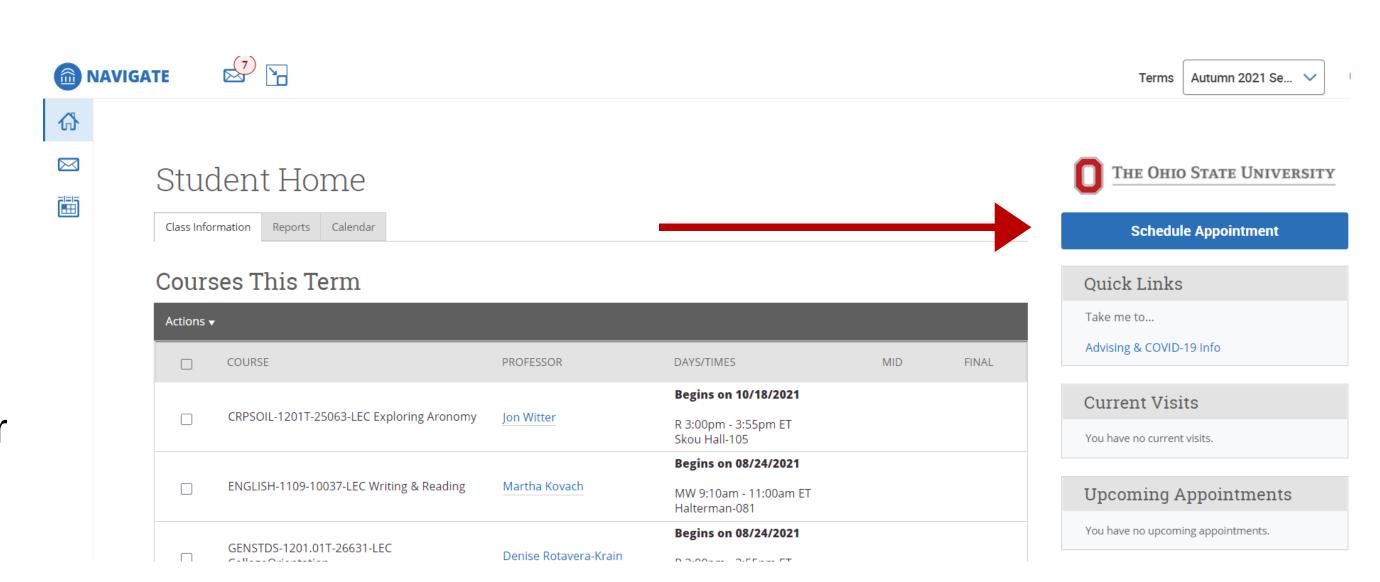


# Make a virtual ATI tutoring appointment



Click the blue
"Schedule
Appointment"
button on your
homepage



# What can we help you find? Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment. \*What type of appointment would you like to schedule? \*Service \*Service

## Step 2:

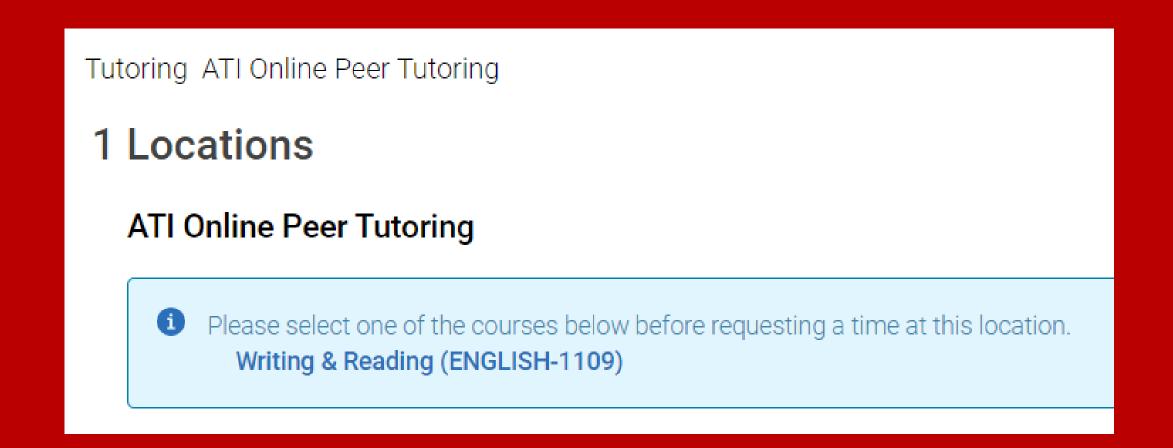
Appointment
Time from the
Other Options
list on the right

## Step 3:

First select
Tutoring and
then your service
will be ATI Online
Peer Tutoring
and then click
Find Available
Time

### Request Another Time

# 



## Step 4:

Pick the course you want tutoring in (the list of courses is based on your course registration).

Then select Request Time.

ATI Online Peer Tutoring

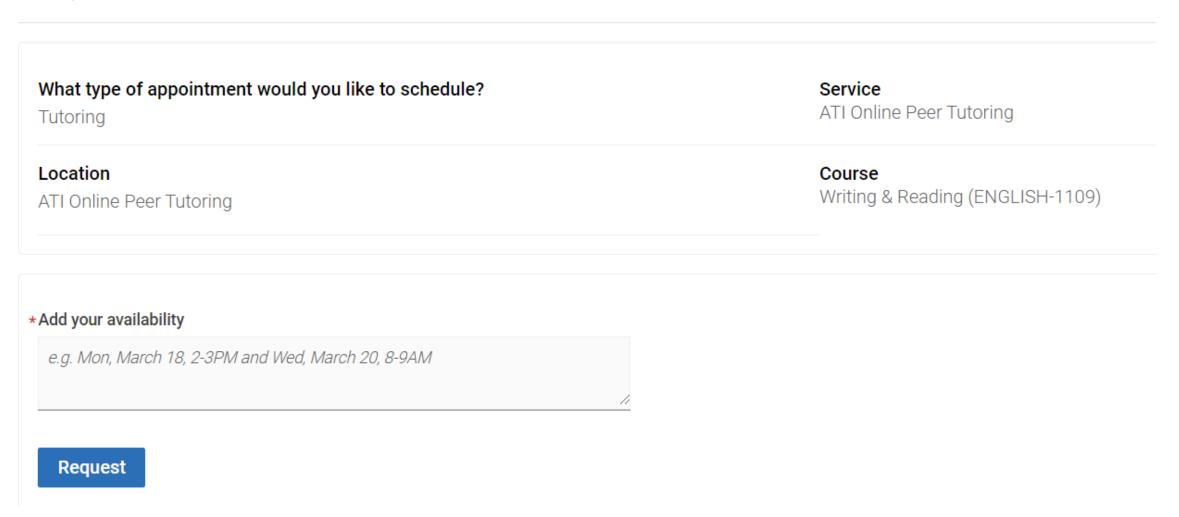
Request Time

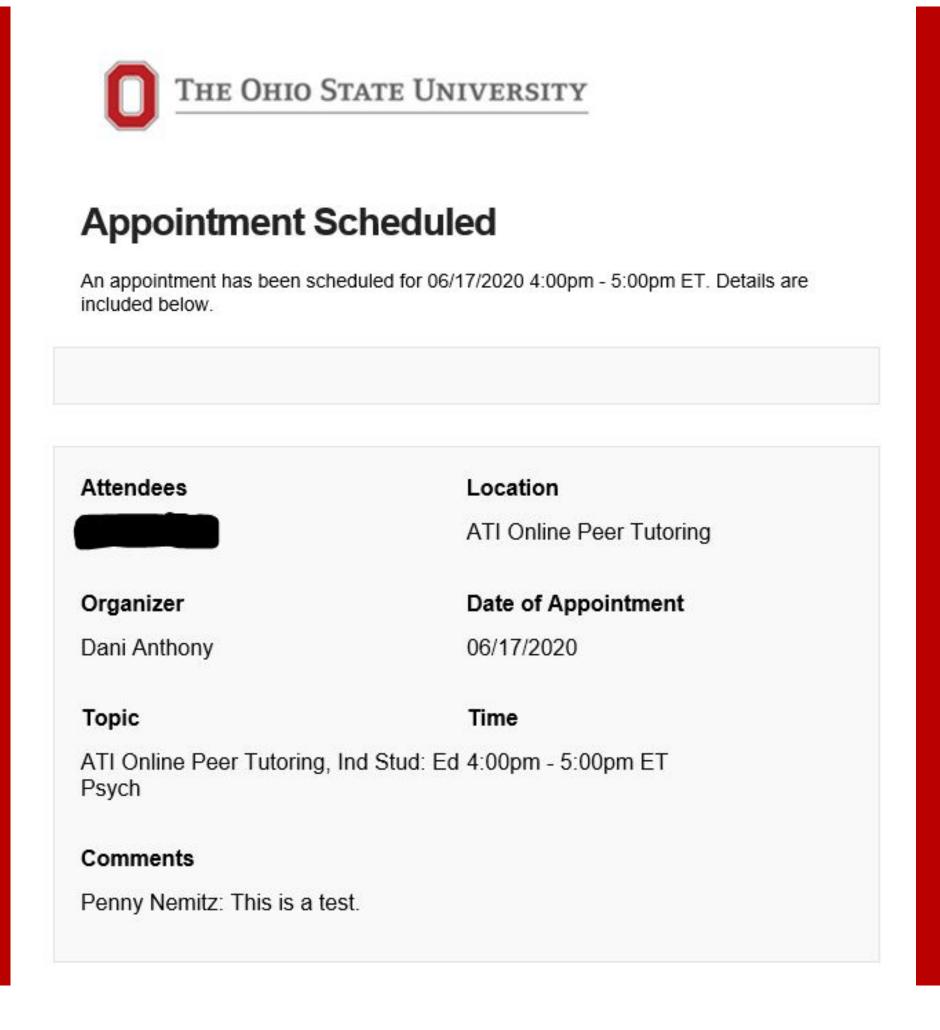


### Step 5:

Review the appointment request details and add any important information the scheduler should know. When finished, click the **Request** button.

### Request Another Time





### Step 6:

Once you submit your appointment request, the tutoring coordinator, Penny Nemitz, will match you to an available tutor. She will send you an appointment notification once she has scheduled your appointment. The notification will include the date and time of the appointment, the name of the tutor (under Organizer) and a link to the tutor's zoom waiting room. At the scheduled day and time, click the link and wait for the tutor to start your appointment.

Questions? Email nemitz.7@osu.edu!